
NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 13 NOVEMBER 2019
MAYORAL MINUTE

1. MAYORAL DIARY

October 2019

1 October	Orana Joint Organisation Drought Seminar
3 October	Smart Beef Dalby
8 October	Far Western Group CWA Conference Meeting with General Manager
9 October	Meeting with Lower Macquarie Ground Water Irrigators Workshop - Draft Heavy Vehicle Haulage 7.11 Contributions Plan Ordinary meeting of Council
30 October	Meeting with General Manager and Director Community and Economic Development NSW Government – Drought Information Session
31 October	Teleconference - Engagement steps NSW Government for Korean proposal Narromine Shire Meeting with the Hon. Paul Toole MP, Minister for Regional Transport and Roads Country Mayors Meeting Joint Organisation Chairs Networking Meeting

RECOMMENDATION

That the information be noted.

2. DEPUTY MAYORAL DIARY

October 2019

2 October	Meeting with the Hon. Melinda Pavey MP, Minister for Water, Property and Housing
9 October	Workshop - Draft Heavy Vehicle Haulage 7.11 Contributions Plan Ordinary meeting of Council
12 October	Welcome Tour de OROC Stopover Narromine
14 – 16 October	LNSW Annual Conference Sydney
19 October	Dandy Cup Race Meeting Ausfly Dinner

RECOMMENDATION

That the information be noted.

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3. DELEGATE'S REPORT – LGNSW ANNUAL CONFERENCE

The LGNSW Annual Conference was held in Warwick Farm from 14 to 16 October 2019 and was attended by Cr Dawn Collins and the General Manager.

Cr Collins has submitted the following report:

The conference provides a forum for representatives from NSW to determine policy, advocate for priorities, interact, seek inspiration, and share ideas.

Over 120 motions were considered on policy matters for the future.

Drought Recovery was well discussed it was agreed for LGNSW to lobby State and Federal Government to deal with the effects of drought and funding be set aside to assist communities recover from drought.

Water Security was strongly put to LGNSW. Urgent work needs to be undertaken to secure long term water use. Other comments were piping of water and more flexible water management and urgent action be taken.

Other items discussed were Forensic pathology (post-mortem examination) services, review of merged councils and reduction of Essential Energy crews in regional and rural NSW.

A record of all decisions is available on the LGNSW website.

The A R Bluett Award Winners for 2019 were Shellharbour City Council for City and Regional Councils Category and Bourke Shire Council for the Rural Council Category. Narromine Shire Council was one of three finalists for the Rural Council Category.

Overall, the conference was informative and well attended.

RECOMMENDATION

That the information be noted.

4. ORANA JOINT ORGANISATION BOARD MEETING

The minutes of the Orana Joint Organisation Board Meeting held on 30 September 2019 are attached (**see Attachment No. 1**).

Cr Doug Batten resigned as Chair effective 30 September 2019. I have been appointed Chair for a 12 month period.

A Deputy Chair has been appointed being Cr Milton Quigley (Mayor, Warren Shire Council).

RECOMMENDATION

That the information be noted.

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5. DELEGATE'S REPORT – CENTRAL WEST ZONE MEETING

Cr Lambert has submitted a delegate's report on the Central West Zone Meeting held on 27 September 2019 (**see Attachment No. 2**).

RECOMMENDATION

That the information be noted.

6. DELEGATE'S REPORT – TRANGIE ACTION GROUP

Cr Hamilton has submitted a delegate's report on the Trangie Action Group Meeting held on 2 October 2019 (**see Attachment No. 3**).

RECOMMENDATION

That the information be noted.

7. DELEGATE'S REPORT – NARROMINE HEALTH COUNCIL

Cr Jablonski has submitted a delegate's report on the Narromine Health Council Meeting held on 16 October 2019 (**see Attachment No. 4**).

RECOMMENDATION

That the information be noted.

Cr Craig Davies
Mayor

minutes

MEETING OF: Orana JOINT ORGANISATION
DATE: 30 September 2019
TIME: 9.00 am
VENUE: Narromine Shire Council Chambers

ATTENDEES:

Cr D Batten (Chair)	Mayor Gilgandra Shire Council
Cr C Davies	Mayor Narromine Shire Council
Cr M Quigley	Mayor Warren Shire Council
Cr G Neill	Deputy Mayor Bogan Shire Council
Cr D Kennedy	Mayor Mid-Western Regional Council
David Neeves	General Manager Gilgandra Shire Council
Roger Bailey	General Manager Warrumbungle Shire Council
Glenn Wilcox	General Manager Warren Shire Council
Steph Waterhouse	Director Finance and Corporate Services Bogan Shire Council
Brad Cam	General Manager Mid-Western Regional Council
Belinda Barlow	Executive Officer Orana Joint Organisation
Ashley Albury	Director Regions Western Regional NSW
Carolyne Marchant	(Minute Taker) Narromine Shire Council
Peter Evans	Council Engagement Officer Office of Local Government
APOLOGIES:	
Cr R Donald	Mayor Bogan Shire Council
Cr D Todd	Mayor Warrumbungle Shire Council

GUESTS

Member for Parkes The Hon Mark Coulton MP
 Member for Dubbo Mr Dugald Saunders MP
 NSW Drought Co-ordinator Mr Jock Laurie
 Director Emergency Drought Relief DPI NSW Mr Barry Kay
 Deputy Director Resources Central West and Far West Regional NSW Mr Ken Harrison
 Director Finance and Corporate Strategy Narromine Shire Council Mr John Sevil
 Audit Office of NSW (NSWAO) Ms Cathy Wu (via teleconference)
 Orana Joint Organisation's Auditor Prosperity Advisors Mr Alex Hardy (via teleconference)
 Dubbo Regional Council Mayor Cr Ben Shields
 Dubbo Regional Council Chief Executive Mr Michael McMahon

WELCOME:

The Chair declared the meeting open at 9.00am and requested Mayor of Narromine Cr Davies to welcome those present.

minutes

BOARD MEETING ITEMS

2. APOLOGIES:

2019/046 RESOLVED Crs Quigley/Davies that the apologies of Cr R Donald and Cr D Todd be accepted.

CARRIED

3. DECLARATION OF INTEREST

Nil

9. EXECUTIVE OFFICER – Reports Part A (Action)

9.1 REVIEW and AMEND THE ORANA JOINT ORGANISATION CHARTER

2019/ 047 RESOLVED Crs Davies/Kennedy that:

1. The consultation with Orana Joint Organisation Board members for proposed amendments to the Charter be noted.
2. That the Board accept the amendments to the Orana Joint Organisation Charter.

CARRIED

3.1 ELECTION OF CHAIR AND DEPUTY CHAIR

Cr Batten vacated the Chair at 9.03am.

It was advised that there was one (1) nomination for the position of Chair, being Cr Craig Davies. Cr Davies accepted the nomination. As there was only one nominee for the role of Chair it was declared that Cr Davies is elected as Chair for a 12 month period.

It was advised that there was one (1) nomination for the position of Deputy Chair, being Cr Milton Quigley. Cr Quigley accepted the nomination. As there was only one nominee for the role of Deputy Chair it was declared that Cr Quigley is elected as Deputy Chair for a 12 month period.

Cr Davies assumed the Chair at 9.05am

4. DROUGHT in the Orana Region

Discussion regarding Drought in the Orana Region. Questions and answers with attendees.

Mr Ashley Albury arrived 9.13am

The Chair suspended the meeting at 10.30 am for morning tea.

At this juncture The Hon Mark Coulton MP, Mr Dugald Saunders, Mr Jock Laurie, Mr Barry Kay, Mr Ken Harrison, Cr Ben Shield and Mr Michael McMahan left the meeting.

minutes

The Chair reconvened the meeting at 10.59am.

Mr John Sevil Director Finance and Corporate Strategy Narromine Shire Council joined the meeting in person at 10.59 am.

Ms Cathy Wu, Audit Office of NSW (NSWAO) and Mr Alex Hardy Financial Auditor of Prosperity Advisors joined the meeting via teleconference at 10.59 am.

5. 2018-19 ANNUAL FINANCIAL STATEMENTS

2019/048 RESOLVED Crs Kennedy/Neill that:

1. the Orana Joint Organisation Board adopts and signs the 2018-19 Financial Statements as presented.
2. the Management Representation Letter be signed and submitted to the NSWAO.
3. the NSWAO Closing Report be noted.

CARRIED

At this juncture Mr John Sevil, Ms Cathy Wu and Mr Alex Hardy left the meeting at 11.06am

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2019/049 RESOLVED Crs Batten/Kennedy that Minutes of the Orana Joint Organisation Board Meeting held on 6 June 2019 and the Orana Joint Organisation Board Extraordinary Meeting held on 27 August 2019 be adopted as a true and correct record of the meeting.

CARRIED

7. MATTERS ARISING FROM PREVIOUS MINUTES

7.1 PERFORMANCE REVIEW PANEL

2019/050 RESOLVED Crs Batten/Neil that the Orana Joint Organisation Board establish a performance review panel consisting of the Chair, a voting member appointed by the Board and a voting member appointed by the Executive Officer, to conduct performance reviews, report the findings and recommendations of those reviews to the Board, and develop the performance agreement of the Executive Officer.

CARRIED

8. CHAIRPERSON'S MINUTES

2019/051 RESOLVED Crs Batten/Kennedy that the Orana Joint Organisation Board note the Chairperson's minutes/report.

minutes

9. EXECUTIVE OFFICER – Reports Part A (Action)

9.2 ANNUAL PERFORMANCE STATEMENT – 2019 ORANA JOINT ORGANISATION

2019/052 RESOLVED Crs Quigley/Kennedy that:

1. the information be noted.
2. the Orana Joint Organisation prepares and publishes an Annual Performance Statement for the year 2018 - 2019.

CARRIED

9.3 BUDGET REPORT – PERIOD ENDING SEPTEMBER 2019

2019/053 RESOLVED Crs Kennedy/Quigley that:

1. the document entitled 'Orana Joint Organisation Budget and actual performance for year to date September 2019 as attached to the report be noted.
2. the Orana Joint Organisation Board note that a budget review will be undertaken and submitted for December 2019 Orana Joint Organisation Board Meeting.

CARRIED

9.4 ORANA JOINT ORGANISATION STATEMENT OF REVENUE POLICY

2019/054 RESOLVED Crs Quigley/Kennedy that the 2019/2020 Orana Joint Organisation Statement of Revenue Policy be adopted.

CARRIED

9.5 DELIVERY PROGRAM PROGRESS REPORT JUNE TO SEPTEMBER 2019

2019/055 RESOLVED Crs Batten/Neill that the Delivery Program Progress Report from June to September 2019 be noted.

CARRIED

9.6 JOINT ORGANISATION CAPACITY BUILDING FUND

2019/056 RESOLVED Crs Batten/Kennedy that the Orana Joint Organisation Board support the JO Capacity Building Fund to be allocated to the 'Orana Joint Organisation Skills Analysis for vulnerable communities' with a focus on the skills for the provision of water and waste water services in Councils.

CARRIED

9.7 DRAFT INTERNAL REPORTING POLICY

2019/057 RESOLVED Crs Batten/Kennedy that the draft Internal Report Policy be adopted.

CARRIED

minutes

10 EXECUTIVE OFFICER – Reports Part B (Information)

10.1 CODE OF CONDUCT STATISTICS REPORT

2019/058 RESOLVED Crs Kennedy/Neill that the Code of Conduct Statistics Report for the period 9 May 2018 to 31 August 2019 be noted.

CARRIED

10.2 RESOURCE SHARING OPPORTUNITY

2019/059 RESOLVED Crs Batten/Neill that the information be noted.

CARRIED

10.3 A NEW INTERNAL AUDIT AND RISK MANAGEMENT FRAMEWORK – RELEASE OF DISCUSSION PAPER

2019/060 RESOLVED Crs Batten/Kennedy that:

1. the information be noted.
2. a submission to the discussion paper be provided by the Orana Joint Organisation based on copies of individual member Council submissions provided to the Executive Officer for the December 2019 Orana Joint Organisation Meeting.

CARRIED

10.4 ORANA WATER UTILITIES ALLIANCE UPDATE

2019/061 RESOLVED Crs Batten/Kennedy that the Orana Water Utilities Alliance update and report be noted.

CARRIED

11 EXECUTIVE OFFICER – Reports Part C (CONFIDENTIAL)

11.1 APPLICATION FOR LEAVE – EXECUTIVE OFFICER

2019/062 RESOLVED Crs Kennedy/Batten that the Orana Joint Organisation Board approve the Executive Officer's leave.

CARRIED

11.2 ORANA JOINT ORGANISATION REGIONAL CONNECTIVITY PROJECT

2019/063 RESOLVED Crs Neill/Batten that the Orana Joint Organisation Regional Digital Connectivity report be noted by the Orana Joint Organisation Board.

CARRIED

12 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Extra Ordinary Meeting 27 August 2019

It was noted that a discussion be held over in respect of using recycled plastics as alternate road material until the December meeting of the Orana Joint Organisation Board.

minutes

13 MATTERS OF URGENCY

Nil

14. CORRESPONDENCE

2019/064 RESOLVED Crs Batten/Quigley that the Orana Joint Organisation Board note the correspondence report.

CARRIED

15. COMMITTEE OF THE WHOLE

Nil

16. NEXT MEETING

9 December 2019 at Mid-Western Regional Council commencing at 9.00am

There being no further business the meeting closed at 12.18 pm.

The Minutes (pages 1 to 6) were confirmed at a meeting held on the day of _____ 2019, and are a full and accurate record of proceedings of the meeting held on 30 September 2019.

Chair

DELEGATE REPORT

COUNCILLOR REPORT ON ATTENDANCE AT: Central West Zone Meeting

COUNCILLOR: Cr Les Lambert

DATE ATTENDED: 27.09.2019

1. **Main Purpose of Conference/Visit/Meeting**

- Zone Library quarterly meeting
- Gathering of Councillors and Librarians to discuss ongoing issues dealing with library
- Renew Our Libraries update – continue with campaign (double the amount, index, protect)

2. **Key Messages/Highlights of Relevance to Council**

- Extra money from State Government re: Renew Our Libraries to be spent on library issues – hours, staffing, programs or infrastructure
- Strategic plan for Central West Zone - Councillor working party
- State Library, NSWPLA, APLA (report)
- Self publishing authors
- Librarians meetings

3. **Benefits to Narromine Shire Council**

- Mentorships / Apprenticeships within Library system
- School based work traineeships (Careers path)
- Librarian meeting
- Next Zone Meeting 20.03.2020 in Dubbo

4. **Suggestions for Future Action (if appropriate)**

- Place at the discussion table in relation to library matters from Broken Hill to Lithgow, Grenfell to Moree and all areas in between.

Signature: Les Lambert

Date:28.10.2019

DELEGATE REPORT

COUNCILLOR REPORT ON ATTENDANCE AT: Trangie Action Group

COUNCILLOR: Cr Colin Hamilton

DATE ATTENDED: 02.10.2019

1. Main Purpose of Conference/Visit/Meeting

Monthly Committee meeting

2. Key Messages/Highlights of Relevance to Council

- A) Cultural Centre: Visitor numbers (those that actually sign the book) are 88 for August & 65 for September.
Terrie Milgate has been advised that the Narromine Museum is closing down and Aboriginal artefacts are being offered for use at the Trangie Cultural Centre.
Naidoc Day activities are planned for Friday 25th October commencing at 10am.
- B) Work for the Dole: Activities/work to commence in mid-October with a bus to transport workers from Narromine.
- C) Doctor's Surgery: RFDS has commenced a Drug and Alcohol service operating 2nd October.
- D) Australia Day ambassador for next year is Jamie Dodge-Manning. TAG are still chasing-up a suitable person to provide the music.
- E) TAG Members raised serious concerns sharp wire/s protruding from the fence surrounding the Alan Burns oval.
- F) Christmas Party: Events & activities planning is well underway. Funds received from the Community Partnerships Program from Regional Australia Bank will be used to sponsor this year's event to relieve local businesses from sponsorship.

3. Benefits to Narromine Shire Council

Provides a direct avenue of communication between Council and the Trangie Community to discuss activities, promotions and issues in and around Trangie.

4. Suggestions for Future Action (if appropriate)

Continued attendance at all TAG meetings

Signature: Colin Hamilton

Date: 29.10.2019

DELEGATE REPORT

COUNCILLOR REPORT ON ATTENDANCE AT: Narromine Health Council

COUNCILLOR: Lyn Jablonski

DATE ATTENDED: 16 October 2019

1. Main Purpose of Conference/Visit/Meeting

Monthly meeting

2. Key Messages/Highlights of Relevance to Council

- Membership drive has been successful with four new members so far. Breast care nurse, registered nurse and representation from Narromine Police.
- The new Health Service Manager believes that the Narromine Hospital service will be a centre of excellence. She clearly has a vision and her focus is on beds for local people.
- Narromine Community Health will be moving to the Narromine Hospital building.
- 250 presentations to the hospital for the month

3. Benefits to Narromine Shire Council

Attending these meetings provides Narromine Shire Council with an insight into the problems the local health system is facing.

4. Suggestions for Future Action (if appropriate)

That the Council is supportive of any moves by the Narromine Health Council to assist in attracting young doctors and their families to not only practice in Narromine but also live in Narromine.

Signature: Lyn Jablonski

Date: 4 November 2019